



# Reunion Planning Budget

Planning a budget for your event is critical so there are no surprises or disappointments later. Give it your best estimate and stick to it as best as you can!

| Anticipated Expenses      |  | Anticipated Income |  |
|---------------------------|--|--------------------|--|
| Facilities Rental         |  | Admission Fees     |  |
| Food                      |  |                    |  |
| Lodging                   |  |                    |  |
| Publicity                 |  |                    |  |
| Speaker Fees              |  |                    |  |
| Supplies                  |  |                    |  |
| Technical Support         |  |                    |  |
| Travel                    |  |                    |  |
| Security                  |  |                    |  |
| DJ                        |  |                    |  |
| Videographer/Photographer |  |                    |  |
| Decorations               |  | Other Income:      |  |
| Other:                    |  | Other:             |  |
| Other:                    |  | Other:             |  |
| Other:                    |  | Other:             |  |
| Other:                    |  | Other:             |  |
| TOTAL:                    |  | TOTAL:             |  |